



## GENERAL INFORMATION REQUIRED TO BE SUBMITTED FOR SPAS & POOLS BUILDING PERMIT APPLICATIONS

This document can be submitted with your application as a summary of the documents submitted for approval

Project Address: .....

Company / Customer Name: .....

Proposed Development .....

No	Documents Required	✓
1	Application Form completed and signed (together with Letter of Authority if Agent engaged)	
2	Copy of the Certificate of Title and plan of subdivision incl. covenants & section 173's	
3	Builder's warranty insurance certificate / Owner Builders Certificate (Cost of Works >\$12K). Call our office for an application kit or refer to <a href="http://www.buildingcommission.com.au">www.buildingcommission.com.au</a>	
4	4 copies of the site plan	
5	4 copies of the proposed pool or spa details i.e. manufacturer's specifications and/or engineering	
	<b>If applicable these further documents</b>	
6	4 copies of the footing specifications, timber framing schedule and construction details for decks and/or gazebos (if applicable)	
7	A copy of the Planning permit and endorsed plans (if applicable)	
8	Reporting authority consents (Council, Water Authority) to build over an easement (if applicable)	

**NO HASSEL FAST TURNAROUND 2-3 DAYS**

**WE PROVIDE POOL BARRIER AND TIMBER FRAMING SPECS WHERE REQUIRED**

Above costs do not include GST. Should you have any queries please contact our office at your convenience.